

# LANSING NEIGHBORHOOD COUNCIL MEMBERSHIP APPLICATION REQUIREMENTS

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*The following must be met in order for your application to be accepted*

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1. Applications should be accompanied with the following information:
  - a. Background on Organization (Why did your group form?, What are your concerns?)
  - b. By-laws or statement declaring that there are no by-laws.
  - c. New groups can submit a letter requesting a wavier of dues for the first year.
2. A representative, preferably the contact person, from the applying neighborhood must be present at the LNC Board meeting (2<sup>nd</sup> Thursday's of the month), at which the application is being presented. Be prepared to share about your new neighborhood group.

**Lansing Neighborhood Council  
Member Organization Application**

Name of Organization: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Website and Email address: \_\_\_\_\_

**Organization Officers: please include address and phone and email  
(if you need more room you can attach a separate sheet or write on the back)**

President: \_\_\_\_\_ Vice-President: \_\_\_\_\_

Treasurer: \_\_\_\_\_ Secretary: \_\_\_\_\_

At Large: \_\_\_\_\_ At Large: \_\_\_\_\_

**Boundaries:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Date, Time, and Location of Organizations Monthly Meeting:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What month do you hold elections: \_\_\_\_\_

Does your group have bylaws? Yes or No....If no, is your group working on them? Yes or No

(PLEASE ATTACH A COPY OF ORGANIZATIONAL BY-LAWS)

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**\*\*FOR OFFICE USE ONLY\*\***

Date of Application: \_\_\_\_\_

Date of Board Approval: \_\_\_\_\_

Payment received or waived: \_\_\_\_\_